



*Agenda for 189th meeting of
Municipal Corporation Chandigarh*

Date : 30.01.2013

Time : 11 .00 a.m.

Venue : Assembly Hall

Municipal Corporation

New Deluxe Building, Sector -17E,

Chandigarh – 160017

AGENDA ITEM NO. 1

Subject: Confirmation of the minutes of 187th & 188th meeting of the General House held on 17.12.2012 & 01.01.2013 at 11.00 a.m. respectively in the Assembly Hall of the Municipal Corporation, Chandigarh.

AGENDA ITEM NO. 2

Subject: Election of the Finance & Contract Committee for the year 2013.

AGENDA ITEM NO. 3

Question/Answer

- 1. Question by Surinder Bagha, Councillor, Municipal Corporation, Chandigarh regarding machinery.**

AGENDA ITEM NO. 4

Subject: Modification of the rates to be charged from different type of residential houses/SCF/SCO/Hotels/Booths in Sector-22 for door to door collection of house hold waste approved by the General House in the 178th meeting held on 30.3.2012.

It is submitted that in the 178th meeting of General House, approved the rates to be charged under the Pilot Project in Sector 22 for door to door collection of garbage from residential houses and Commercial Establishments and the amount be charged along with the water/sewerage bill, wherever there is water connection. Where there is no water connection a separate collection mechanism be devised.

The door to door collectors went on strike and MSW was not lifted from the residential houses. To resolve the issue, a meeting was held under the Chairmanship of the Mayor, Municipal Corporation, Chandigarh on 07.05.2012 with the representatives of Door to door collectors and it was decided that :-

- a) The door to door collectors who were collecting MSW from the residences earlier would continue to do the same.
- b) The door to door collectors shall collect payment from residents as per past practice.

As per the decision at the level of Mayor, the charges from the residential area should not be collected.

The agenda to exempt the residential areas for collecting the charges of door to door collection of garbage is placed before the General House. Whereas the charges from the Commercial Establishment will be implemented and the amount will be charged along with the water bills/Sewerage Bills, wherever there is a water connection. Where there is no water connection, the amount will be charged in the property tax or any other means.

M.O.H.

AGENDA ITEM NO. 5

Subject: Guidelines for the management of the Community Centre and Janj Ghars, under the control of Municipal Corporation, Chandigarh-2012.

Guidelines For The Management Of The Community Centers And Janj Ghars, Under The Control Of Municipal Corporation Chandigarh-2012

1. Objectives

- (a) To promote & encourage social, cultural, intellectual, literary and welfare activities amongst the residents, members of the Community Centers and Senior Citizens with the aim of building a happy, healthy and patriotic society.
- (b) To provide facilities for indoor games and sports, recreation and other facilities conducive to the betterment of the residents.

2. Membership

- (a) All bonafide residents of the Union Territory of Chandigarh are eligible to become members of anyone Community centre located in their respective sector/ward. If there is no Community Centre in the ward, in that case, they can become members of the adjoining Community Centre nearest to their place of residence, Voter's Card/Passport/ Driving licence/UID card/Ration Card (anyone) issued by the U.T. Administration/ Central Government shall be considered as the proof of residence.
- (b) Before the formation of the Executive Committee, the Supervisor of the Community Centre will be authorized to enroll new members of the Community Centers fulfilling the eligibility criteria as mentioned in Para (a) above, with the recommendations of the elected Area Councilor of the ward in which the Community Centre is located.
- (c) The Mayor, Municipal Corporation, Chandigarh can also recommend new members of the Community Centers fulfilling the eligibility criteria
- (d) After the formation of the Executive Committee for the respective Community Centre, new members shall be enrolled by the respective Executive Committee on the recommendations of the elected area councilor.
- (e) A person, who intends to become a member of the Community Centre, shall apply on the prescribed form (as prepared by the Municipal Corporation) and shall submit the same along with membership fee of Rs.1000/- to the Supervisor of the Community Centre. The Membership will be decided as per the Guidelines approved by the Municipal Corporation, Chandigarh.

- (f) There shall be no life members.
- (g) All existing life members of community centers shall be allowed to continue as member of the community centre without paying any annual subscription for current year i.e. up to 31.03.2013 They will have to pay annual subscription for subsequent years.
- (h) All members of community Centers shall supply a copy of the proof of their residence in the month of January every year to the Supervisor of the Community Centre for verification of the.
- (i) All existing life members shall have to supply the proof of their residents to the Supervisor of the Community Center. Those members who have already shifted their residence outside the U.T. Chandigarh, their membership shall cease and the membership fee deposited by them at the time of their enrollment would be fully refunded.
- (j) Those life members who have shifted their residence to other Sectors shall be transposed to the Community Centers of their nearest location and no transposition fee shall be charged.

3. Termination/Shifting Of Membership

The membership of any member can be terminated on any of the following grounds:-

- (a) Non-Payment of membership fee for more than three months. No show cause notice will be issued in this regard.
- (b) The membership shall be cancelled on shifting of the residence of the member permanently outside the U.T. Chandigarh.
- (c) The membership shall be transposed to the respective / nearest Community Centre in case a member permanently shifts his/her residence outside the sector / ward. No charges will be charged for Tran positioning.
- (d) The Commissioner, MC, Chandigarh can terminate the membership of any member on account of disciplinary grounds such as misbehavior, unbecoming conduct on the recommendations of the Executive Committee chaired by Elected Area Councilor.

4. Membership Fee

The annual membershi0 fee shall be as under:-

- (a) **Membership fee (Annual)** = Rs.1000/-
- (b) **Senior Citizen** = Rs. 500/ -

NOTE:- (i) The annual membership will be for an individual/ spouse and dependent children up to age of 18 years. However the voting rights are reserved for the original member only.

- (ii) The membership fee can be increased / decreased by the Municipal Corporation, Chandigarh.
- (iii) The annual membership for community centers located in villages/rehabilitation colonies will be Rs. 500/- (per annum)

5. Executive Committee

There shall be a Executive Committee to manage the affairs of the Community Centers/Janj Ghars in an efficient and transparent manner with in the guidelines approved by the Municipal Corporation, Chandigarh It will consist of the following office bearers :-

- | | | | |
|----|-------------------|---|-----------------------------------|
| 1. | Patron | - | Mayor, M.C., Chandigarh |
| 2. | Chairperson | - | Elected Area Councilor |
| 3. | Vice-Chairperson | - | Nominated Area Councilor(if any) |
| 3. | President | - | 1 |
| 4. | Vice President | - | 1 |
| 5. | Secretary | - | 1 |
| 6. | Executive Members | - | 5 |
| 7. | Treasurer | - | 1 |

Tenure Of The Executive Committee:-

Tenure of the Executive Committee shall be co-terminus with the term of the General House of Municipal Corporation, Chandigarh or 5 years which ever is earlier.

The Executive Committee will look after the affairs of the Community Centers and the functions of the office bearers shall be as under :-

Patron:-

The Mayor of the Municipal Corporation Chandigarh by virtue of his/her appointment shall be the Patron of all the Community Centers/Janj Ghars, situated within the jurisdiction of the Municipal Corporation, Chandigarh. He/she will be invited by the Chairperson of the Community Centre to attend the meeting and advise the Executive Committee / issue instructions whenever necessary / help in release of funds and take further necessary actions, as he/she deems fit in the best interests of the Community Centers and the residents of the Sectors/Wards.

Chairperson:-

The elected Area Councilor of the ward shall be the ex-officio Chairperson of Executive Committee of the Community Centers/Janj Ghars, located in his/her ward. He / She will preside over the meetings of the Executive Committee. He / She will guide the Executive Committee for its smooth and efficient functioning in the best interest of the community centers and for the benefit of the members of the community centers/residents of the sector/ward. He will project demands for release of funds, construction, repairs and renovation of the Community Centers/Janj Ghars. The elected area councilors can contribute the ward development fund for the improvement of the community centre in public interest also.

Vice Chairperson:-

The nominated councilor who are the members of the of the Community Centers shall be the vice Chairperson of the Executive Committee. He/She shall preside over the meeting of the Executive Committee in the absence of the Chairperson.

Note:-

- (i) President, vice President, Secretary and three Executive members of the Executive Committee shall be elected by the members of the Community Centers by way of elections to be conducted by the Municipal Corporation, Chandigarh. 33% of these posts are reserved for women.
- (ii) The remaining two Executive members and one Treasurer will be the officers/officials of the Municipal Corporation, Chandigarh and they shall be nominated by the Commissioner, Municipal Corporation, Chandigarh.
- (iii) A **Supervisor / Care Taker** will be posted by the Municipal Corporation who shall work as per Guidelines approved by the Municipal Corporation and Executive Committee. He shall perform the following duties:-
 - (iv) He shall collect the annual membership fee from all members of the community centers and shall maintain a complete record of the members including their residential addresses. The annual membership fee will be deposited in the account of Municipal Corporation, Chandigarh/ booking office.
 - (v) He shall also collect the subscription for any other activity permitted by the Municipal Corporation, Chandigarh like indoor / outdoor games /gym / library / canteen etc and deposit the same to the Treasurer, who shall deposit the funds collected in the joint account of the Municipal Corporation and the Executive Committee.
 - (vi) He shall maintain an inventory of the furniture items / other equipment provided by the Municipal Corporation, Chandigarh / the Executive Committee at the Community Centre.
 - (vii) He shall also keep a watch on the maintenance of the building / furniture items / equipments supplied at the Community Centre and report to his seniors above any kind of repair required from time to time.
 - (Viii) He shall be authorized to make on the spot booking in case of special circumstances i.e. Holidays after obtaining clearance from the Booking Office and will deposit the booking amount in the Booking Office on the next working day.

Quorum: –

At least Six (6) members of the Executive Committee shall be present for taking any decision including Official Executive members nominated by the M.C., Chandigarh. The Minutes of the meeting shall be properly recorded by the Secretary and counter signed by the Chairperson, President and all members present at the meeting. The minutes of

the meeting shall be forwarded to the Commissioner, Municipal Corporation, Chandigarh for taking necessary steps for introducing the facilities at the Community Centre for approval.

6. Elections For The Executive Committee:-

The elections to the post of President, Vice president, Secretary, three members of the Executive Committee shall be conducted by the Municipal Corporation, Chandigarh on the recommendations received from Chairperson and official Executive members at the start of the term of the General House of M.C., Chandigarh. There shall be minimum 100 members of the Community Centre for elections for the Executive Committee.

- (i). The Commissioner, Municipal Corporation, Chandigarh will depute two observers to supervise the elections. The observers will furnish the report about the election / constitution of the proposed Executive Committee which shall be approved by the Commissioner, Municipal Corporation, Chandigarh. The Executive Committee shall start functioning after the approval by Commissioner, Municipal Corporation, Chandigarh.
- (ii). The members shall elect six non-official office bearers of the Executive Committee for the Community Centre. These office bearers shall elect the President, Vice President, Secretary and three members of the Executive Committee. 33% of the seats shall be reserved for women members.

7. Functioning Of The Executive Committee:-

The main function of the Executive Committee shall be to run the Community Centre as per Government / Public participation for the benefit of the Community Centre / Members / General Public of the Sector / Ward within the frame work of guidelines framed by the M.C., Chandigarh The Executive Committee shall propose the nature of activities to be conducted at the Community Centers like Gym / library / indoor games like cards / carom board etc. and also to propose the requisite fee etc. to be charged from the user members / general public. The accounts shall be maintain as under:-To keep a watch on the nature of activities being carried out at the Community Centers so that no illegal activity is carried out at the Community Centre

- (a) To propose for any kind of purchase for equipments like refrigerator, TV, music system, CCTV, Gym equipments, Water Geysers, cooler, heater, Water filter etc. as per the requirement of the Community Centre and for the benefit of the users.
- (b) To keep a Watch on the maintenance and upkeep of the Community Centre and its surrounding area.
- (c) The members and their dependents shall be issued identity cards by the Executive Committee.

8. Bank Account

- (a) A joint bank account shall be opened in the name of Municipal Corporation Chandigarh and the Executive Committee of Community Centre.

- (b) All payments received by the Supervisors such as library fee/indoor games/canteen /gym etc. introduced in the community centers at the request of the Executive Committee and after the approval of the M.C., Chandigarh shall be deposited in the in joint account of the M.C., and the Executive Committee.
- (c) All payments to be paid to Coaches / Trainers / gardeners / sweepers etc. shall be paid from the joint account by cheque only by the treasurer after approval of the Executive Committee.
- (d) No cash payment shall be paid to anybody under any circumstance.

9. Booking of the Community Centers/ Janj Ghars:-

The booking of the Community Centers/ Janj Ghars shall be made at the centralized Booking office in the M.C. office Sector 17 upto six months in advance. The rent for booking for social functions like marriages/ring ceremonies/ birthday parties and other domestic/social functions shall be as under:-

- 1. Hall with Air Conditioners and Lawn Rs. 10,000/- per day
- 2. Hall without Air Conditioners and Lawn Rs. 5,000/- per day
- 3. Short booking for meeting/kitty parties Rs. 2000/-
(up to 4 hrs for AC halls)
- 4. Short booking for meeting/kitty parties Rs. 1000/-
(up to 4 hrs for Non AC halls)

5. Cleaning Charges @ Rs.500/- shall be deposited by the permission holders to the supervisor of the Community Centre who shall be responsible for the cleanliness of the Community Centre.

50% CONCESSIONS(For use only up to 4 hours once in a month) :-

To make Optimum use and popularize the Community Centers/Janj Ghars, the following concessions/facilities shall be permitted as welfare measures:-

- i. Non commercial Kitty Parties of the residents of the area /Birthday Parties/Retirement Parties/Get-to-gather etc.
- ii. Meeting of registered Residents Welfare Associations / Senior Citizens / Pensioners associations / Social Organizations
- iii. Employees of the Municipal Corporation, Chandigarh for their own marriage / marriage of their children / Birthday Parties of their Children and their own Retirement Parties.

Free Of Cost :-

- i Blood Donation Camps organized by Social organizations / Blood banks with the recommendations of the area Councilors/ Mayor M.C.
- ii. Marriages of girls belonging to the families living below poverty line on the recommendations of area councilor.

Note:-

- (i) Community Centers situated at rehabilitation colonies/ villages shall be booked at half the rates as mentioned above.
- (ii) There shall be no free booking except the day of Elections for the Executive Committee.
- (iii) The monthly meetings of the members of the Committee Centers shall not be permitted in the Hall of the Community Centers. These shall be permitted in Libraries/other accommodations available in the Community Centers.

Cancellation Of Booking

It has been observed that many permission holders seeks the cancellation of the booking due to some personal reasons.

In case the permission holder seeks the cancellation of the booking, the booking amount shall be refunded as under:-

- (a) If the request for cancellation is received one month 50%
in advance than the date of Booking
- (b) If the request for cancellation is received less than 25%
one month and more than 15 days in advance than
the date of Booking
- (c) For request for cancellation for less than 15 days Nil
than the date of booking.

10. Accounts & Audit

The Joint Account of the M.C. and the Executive Committee shall be maintained and audited as under:-

Accounts & Funds :

- (a) There will be a joint account in any nationalized bank in the name of the Municipal Corporation Chandigarh and Executive Committee. All disbursements shall be made through cheque to be signed jointly by to official Executive members.

(b) The Commissioner, MC Chandigarh or any official deputed by him can check the accounts and funds of the Executive Committee of the Community Centre/Janj Ghar at any time.

(c) **Audit**

The accounts will be subject to yearly audit by the Municipal Corporation .The account will be submitted to the Chief Accounts officer of the Municipal Corporation, who after having been satisfied, will put up the same to the Commissioner for approval.

(d) Discrepancies in the account if any shall be put up before the Commissioner, M.C., by Chief Accounts Officer for appropriate action.

(11) Restrictions:-

The following activities shall not be permitted in the Community Centers/Janj Ghars:-

- i. Meetings/Seminars or any other activity by any Political party.
- ii. Religious functions of all religions. However Bhog ceremonies in case of death will be permitted.
- iii. Display of flags, posters, hoardings, advertisements, banners etc., in any shape and manner.
- iv. Smoking.
- v. Gambling in any form.
- vi. Canvassing/propaganda of any type.
- vii. Promotions of any commercial product or services.
- viii. Playing of cards with stakes.
- ix. Erection of mobile towers.

12. Special Clauses

- (a). The Commissioner, Municipal Corporation can dissolve the Executive Committee on recommendation of the Chairperson.
- (b). The Commissioner Municipal Corporation can also check the Community Centre and it's functioning at anytime.
- (c). In case any dispute arises in the management of the Community centre through public participation, the same will be referred to the Commissioner, Municipal Corporation whose decision shall be final and binding.

13. Maintenance Of The Community Centre/Janj Ghar

The maintenance of the Community Centre/Janj Ghar will be the responsibility of the Municipal Corporation. The Area Sub Divisional Engineer of Roads, Public Health, Electrical and Horticulture wings of the Municipal Corporation will visit and

inspect the Community Centers/Janj Ghars regularly and ensure proper maintenance, cleanliness and upkeep of the complex. They will also have regular interaction with the Executive Committee.

14. Sharing Of Funds

Total income generated by the Community Centre shall be shared as under:-

- (a). The annual membership fee shall be deposited in the account Of the M.C., Chandigarh
- (b). 50% of the booking amount collected at the Booking office of the M.C. shall be transferred to the Joint account of the M.C. and Executive Committee every month.
- (C) The user charges collected by the Supervisor/Treasurer on account of various public utilities like library fee/indoor games/ gym/canteen etc shall be deposited in the Joint account of the M.C. and Executive Committee to meet the expenses for electricity bill/ Water charges bill/ salary of sweeper/Gardner/any Trainer/ Coach appointed by the Executive Committee.

Additional Commissioner-II
Municipal Corporation,
Chandigarh.

AGENDA ITEM NO. 6

Subject: Hiring of 20 No. Tractor trolleys.

It is submitted that an agenda was placed before the General House in its meeting held on 26.11.2012 to hire of 20 No. of Tractor Trolleys. The agenda is placed before the General House to hire 20 Nos. of Tractor Trolleys from M/s Malwa Engg. Works (Sh. Malkiat Singh) and M/s Capital Security Services (Sh. Raman Kumar) in equally divided at the rate of Rs.2750/- per day including POL, 01 Driver for each trolley + minimum 5 labourers with each trolley and sanitation materials i.e. Palli, Panja, Kassi etc. for 365 days (one year). The annually expenditure will be Rs.2,00,75,000/- and to extend the previous contract period from 01.11.2012 to 30.11.2012 which has been expired on 30.10.2012.

The General House has taken following decision:-

“The House considered & unanimously granted extension of contract upto 31.12.2012. Further it was resolved that the matter be referred to the Sanitation Committee for recommendation.”

As per decision of the General House, agenda was placed before the sanitation committee in its meeting held on 07.12.2012 for its consideration. The Sanitation Committee has taken following decision.

The Committee discussed the Agenda in detail and is of the unanimous view that enhancement of previous rate of hiring Tractor Trolleys from Rs. 2150.00 including POL, 1 Driver with each trolley + minimum 5 labourers per Tractor Trolley per day for 3 trips in Chandigarh and 2 trips if deployed in Manimajra including all taxes to Rs. 2750.00 per Tractor Trolley per day is on higher side. The Committee decided that both bidders M/s Malwa Engg. Works (Sh.Malkiat Singh) and M/s Capital Security Services (Sh.Raman Kumar) who quoted same rates i.e. Rs.2750.00 may be called for negotiation. For the negotiation, Sanitation Committee constituted a Committee consisting of Sh. Harphool Chander Kalyan, Chairman Sanitation Committee, Sh. Darshan Garg, Member, Sh. Satish Kainth, Member, Sh. M.P. Kohli, Member and Major D.S. Sandhu, Member.

The Committee negotiated with both the bidders M/s Malwa Engg. Works (Sh.Malkiat Singh) and M/s Capital Security Services (Sh.Raman Kumar). Both the bidders were agreed to provide each Tractor Trolley along with 5 workers on it at the rate of Rs. 2670/- per tractor per day which is less than Rs. 2750/-. These rates are inclusive of diesel, service tax and TDS etc. Any other Govt. taxes/dues levied in future will be charged extra.

Agenda was again placed before the Sanitation Committee to approve to hire 20 No. of Tractor-Trolleys from M/s Malwa Engg. Works (Sh. Malkiat Singh) and M/s Capital Security Services (Sh. Raman Kumar) in equally no. @ Rs. 2670.00 including POL, 1 Driver with each trolley + minimum 5 labourers per Tractor Trolley. The Sanitation Committee has decided as under:-

The Committee discussed the Agenda in detail and Committee was of the view that lifting of dry leaves/horticulture waste comes under the purview of the Horticulture wing of Chief Engineer, Municipal Corporation, Chandigarh. The Committee recommended that dry leaves/horticulture waste should be lifted by the Horticulture Wing and they should make arrangement of vehicles at their own level for the said work. However, Committee approved to hire 20 No. of Tractor-Trolleys from M/s Malwa Engg. Works (Sh. Malkiat Singh) and M/s Capital Security Services (Sh. Raman Kumar) in equal number @ Rs. 2670.00 including POL, 1 Driver with each trolley + minimum 5 labourers per Tractor Trolley (copy of the minutes enclosed).

Now, agenda is placed before the General House to hire 20 Nos. of Tractor Trolleys from M/s Malwa Engg. Works (Sh. Malkiat Singh) and M/s Capital Security Services (Sh. Raman Kumar) in equally divided at the rate of Rs. 2670.00/- per day including POL, 01 Driver for each trolley + minimum 5 labourers with each trolley and sanitation materials i.e. Palli, Panja, Kassi etc. for 365 days (one year). The annually expenditure will be Rs. 1,94,91,000/- in case, all the 20 No. Tractor Trolleys are hired whereas the Tractor Trolleys will be hired as per requirement. The present contract is going to expire on 31.03.2013.

M.O.H.

AGENDA ITEM NO. 7

Subject: Special repair/renovation of cattle pound (Cow shed) in Indl. Area, Phase-I, Chandigarh.

Rs.37.49 lac

Sh. Satish Kumar Kainth , Area Councillor of Ward No.20 has requested in his letter dated 11.06.2012 addressed to the Chief Engineer, Municipal Corporation, Chandigarh to carpet the approach road near cow shed and special repair/renovation of cattle pond in the Industrial Area Phase-I Chandigarh. It is pertinent to mention here that the condition of the road is deteriorated and requires correction of sub base by providing and laying 40mm thick Asphaltic concrete immediately because of so many pot holes and adulation on this road causing risk of any fatal accident at any time. It is further added that the condition of building is also in bad shape the cement plaster, skirting and RCC shelves are required to be dismantled and relaid, joinery items are in dilapidated condition and requires to be changed as no repair has been done from the last 20 years. The site was inspected by the Executive Engineer, Roads Division No.2 alongwith Sub Divisional Engineer, Roads Division No.7, M.C and it has been observed that site is feasible for repair/renovation and for recarpeting etc. Accordingly a rough cost estimate amounting to Rs.37.49 lacs has been prepared for arranging administrative approval and allotment of funds. The scope of the work entered in the estimate does not include in any earlier approved estimate. The estimate includes the following scope of works.

1. Dismantling old plaster or skirting raking out joints.
2. 12 mm cement plaster
3. Providing and laying ceramic glazed floor tiles 300 x 300mm
4. Providing and fixing 1st quality ceramic glazed wall tiles
5. Providing and fixing 18mm thick gang saw cut mirror polished premoulded
6. Regarding terracing of mud phaska covered with tiles or brick
7. Providing gola 75x75mm in cement concrete 1:2:4
8. Making khurras 45 x 45 cm with average minimum thickness of 5 cm
9. Brick work with FPS bricks of class designation 75
10. Pointing on tile brick work with cement mortar 1:3
11. Chequered precast cement concrete tiles 22mm thick
12. P/F kitchen cabinet below working shelves chowkhats frame of Hollock wood of 2" x 2"
13. P/F wooden cabinet of 13 ½" deep and 2' height
14. 25mm thick (for cupboard) including ISI marked nickel plated
15. Providing wood work in frames of doors, windows
16. P/F 35mm thick wire gauze shutters
17. P/F paneled or paneled and glazed shutters for doors
18. Renewing glass panes, with putty and nails
19. Kota stone slab flooring over 20mm (average) thick
20. Earthwork in excavation by mechanical means Hydraulic excavator
21. Preparation of sub-grade including trenching
22. Supplying and filling in plinth with sand under floors

23. Cement concrete 1:8:16 with 40mm gauge stone
24. Cement concrete 1:2:4 (1 cement : 2 coarse sand)
25. Pointing on brick work or brick flooring with cement mortar 1:3
26. Finishing walls with water proofing cement paint
27. Providing and applying plaster of paris putty of 2mm
28. Distempering with oil bound washable distemper
29. Painting with synthetic enamel paint of approved brand
30. P/F MS square pipe Y picked on boundary wall
31. P/F MS flat Jaffrey frame of size 2' high and 6' long
32. P/f barbed wire on MS square pipe picked
33. P/F of new kerbs and channels
34. P/L tack coat @2.50 kg/10 sqm and 3.00 kg/10 sqm
35. P/ 50mm thick BM
36. P/L 40mm bituminous concrete

The expenditure on this work shall be charged under "Deposit Work of MOH".

The Agenda is placed before the General House meeting of M.C for its consideration and decision please.

S.E. (B&R) M.C.

E.E.R-II, M.C

AGENDA ITEM NO. 8

Subject: Rough cost estimate for providing and laying 40 mm thick bituminous concrete on main roads in Maloya Colony, Chandigarh.

Rs. 47.36 lacs

The condition of main road in Maloya Colony is very poor and lot of pot holes/depressions have been developed on the road surface, which is causing inconvenience to the public. The Chief Engineer, Municipal Corporation along with the Area Councillor Smt. Poonam Sharma and Sub Divisional Engineer, concerned visited the site and desired that the estimate of recarpeting should be submitted immediately. The roads were last carpeted during 10/2008 and is due for carpeting as per policy of Municipal Corporation, Chandigarh.

Accordingly, the rough cost estimate amounting to **Rs. 47.36 lacs** for providing and laying 40 mm thick bituminous concrete on main roads in Maloya Colony, Chandigarh has been prepared and is submitted for arranging administrative approval and allotment of funds under appropriate head of account of Municipal Corporation, Chandigarh. It is certified that scope of work taken in this estimate has not been earlier included in any of the estimate.

The following scope of the work has been taken in the estimate.

1. Providing and laying tack coat.
2. Providing and laying 40 mm thick Bituminous Concrete.

The expenditure on this work will be charged under Head **“Providing basic amenities in EWS Rehabilitation Colonies.”** The budget estimate, budget allocation, amount of already approved estimate and expenditure under this head for Roads Division No.3 is as under:-

i.	Budget Allocation for the year 2012-13	Rs.300.00 lacs
ii.	Total amount of spillover works approved upto 31.03.2012	Rs.51.97 lacs
iii.	Total amount of estimates sanctioned after 01.04.2012	Rs.243.61 lacs
iv.	Total of Sr. No. ii & iii	Rs.295.58 lacs
v.	Expenditure incurred during current financial year.	Rs.169.00 lacs

The matter is placed before the General House of Municipal Corporation, Chandigarh for consideration and decision please.

S.E.(B&R), M.C.

E.E.R-3

AGENDA ITEM NO. 9

Subject: Providing and fixing 80 mm thick interlocking paver blocks on internal roads of Mohalla Morigate and infront and side of Municipal Corporation, School No.1, Manimajra, Chandigarh.

Rs.45.19 lac

The Area Councillor, Sh. Gurcharan Dass Kala has requested to provide 80mm thick interlocking paver blocks on internal roads of Mohalla Morigate and infront and side of Municipal Corporation, School No.1, Manimajra, Chandigarh as the condition of road is very poor and cannot be carpeted due to less width of these roads. The feasibility report was sought from the Public Health wing of M.C and they have given their concurrence. The site was inspected by the Executive Engineer, Roads Division No.2 alongwith Sub Divisional Engineer, Roads Division No.5, M.C and it has been observed that site is feasible for providing paver block and boundary wall to facilitate the general public. Accordingly a rough cost estimate amounting to Rs.45.19 lacs has been prepared for arranging administrative approval and allotment of funds. The scope of the work entered in the estimate does not include in any earlier approved estimate. The estimate includes the following scope of works.

1. Dismantling of flexible pavement.
2. Providing and PCC new kerb.
3. Providing and laying cement concrete 1:8:16
4. Providing and fixing 80mm thick interlocking paver blocks over 20mm thick cement mortar 1:3.

The expenditure on this work shall be charged under Head “4217 (P) Improvement of Roads & parking infrastructure facilities”. The budget allocation cost of already approved estimate and expenditure incurred under this head is as under:

1. Budget allocation for the year 2012-13	Rs.2069.20 lacs
2. Total amount of estimate sanctioned after 1.04.12	Rs.868.10 lacs
3. The expenditure incurred during current financial year	Rs.891.86 Lacs

The Agenda is placed before the General House of M.C for its consideration and decision please.

S.E. (B&R) M.C.

E.E.R-II, M.C

AGENDA ITEM NO. 10

Subject: Construction of Roads in Pocket No.6, Manimajra, Chandigarh.

Rs.90.41 lac

The C.A.U.T, Chandigarh has supplied the drawing of Pocket No.6, Manimajra vide Memo No.12552 dated 1.12.2006. The higher authorities have directed to prepare the estimate for construction of Roads in Pocket No.6, Manimajra, Chandigarh to facilitate the general public. The site was inspected by the Executive Engineer, Roads Division No.2 alongwith Sub Divisional Engineer, Roads Division No.5, M.C and it has been observed that site is feasible for construction of roads. Accordingly a rough cost estimate amounting to Rs.90.41 lacs has been prepared for arranging administrative approval and allotment of funds. The scope of the work entered in the estimate does not include in any earlier approved estimate. The estimate includes the following scope of works.

1. Earth work in excavation and carriage
2. Earth filling.
3. Preparation of sub grade.
4. Construction of compacted 150mm thick G.S.B.
5. P/L compacting the stone aggregate of 63-45mm
6. P/L Compacting the stone aggregate of 53-22.4mm.
7. P/K two coat of surface dressing.

The expenditure on this work shall be charged under Head “4217 (P) Improvement of Roads & parking infrastructure facilities”. The budget allocation cost of already approved estimate and expenditure incurred under this head is as under:

1. Budget allocation for the year 2012-13	Rs.2100 lacs
2. Total amount of estimate sanctioned after 1.04.12	Rs.868.10 lacs
3. The expenditure incurred during current financial year	Rs.891.86 Lacs

The Agenda is placed before the General House of M.C for its consideration and decision please.

S.E. (B&R) M.C.

E.E.R-II, M.C

AGENDA ITEM NO. 11

Subject: P/L 40mm thick B.C on V-5 road in front of Piccadily Multiplex and 25mm thick SDBC in parking area of Piccadily Multiplex, Sector 34-A, Chandigarh.

Rs.45.13 lac

The V-5 road in front of Piccadily Multiplex is in very poor condition due to heavy construction activity of multiplex and has developed lot of pot holes / patches. Now the Piccadily Multiplex is opened for general public during September/2012. To avoid inconvenience to the visitors, it is proposed to lay 40mm thick BC on badly damaged V-5 road in front of Piccadily Multiplex and 25mm thick SDBC in parking area of Piccadily Multiplex, Sector 34 A, Chandigarh. These roads were earlier carpeted by the Chandigarh Housing Board in the year 2008 by following least specifications of carpeting before handing over to M.C. Chandigarh.

Accordingly, this rough cost estimate amounting Rs. 45.13 lac has been framed by the Sub Divisional Engineer, Roads Sub Division No. 10, M.C. with the following scope of work.

1. P/L tack coat.
2. P/L 40mm thick BC.
3. P/L 25mm thick SDBC.

The expenditure on this work will be charged to head “4217 – (P) – Improvement of roads / parking places infrastructure facility”. The budget allocation, amount of already approved estimates and expenditure under this Head for Roads Division No.1 is as under:

i) Budget Allocation	:	Rs. 3500.20 lacs
iii) Total Amount of estimates sanctioned after 1.4.2012	:	Rs. 2782.58 lacs
v) Expenditure incurred during current financial year.	:	Rs. 3290.00 lacs

The matter is placed before the General House of the Municipal Corporation, Chandigarh for consideration and approval please.

S.E.(B&R).M.C.

E.E. Roads Divn.1.M.C.

AGENDA ITEM NO. 12

Subject: Re-constitution of Committees for the year 2013.

The Administrator U.T. Chandigarh constituted the following nine special Committees vide **Notification No. 6/1/98-FII(8)-2012/3829 dated 11.4.2012** as per provisions contained in Section 41E of the Punjab Municipal Corporation Act, 1976, as extended to U.T. Chandigarh Act, 1994 :-

- 1. Electricity Committee**
- 2. Environment & City Beautification Committee**
- 3. Sanitation Committee**
- 4. Day Market & Apni Mandi Committee**
- 5. Fire & Emergency Services Committee**
- 6. Enforcement Committee**
- 7. Arts, Culture & Sports Committee**
- 8. Slum, Colonies & Village Development Committee**
- 9. Women Empowerment Committee**

These Committees were constituted by the Administrator only for one year, therefore, the term of the above Committees is to expire on 10.4.2013.

Therefore, it is for information of the General House of Municipal Corporation, Chandigarh.

As per provisions contained in Section 42 of Punjab Municipal Corporation Act, 1976 as extended to U.T. Chandigarh, the Corporation can constitute only following three Committees :-

- 1. Road Committee**
- 2. Water Supply & Sewerage Disposal Committee**
- 3. House Tax Assessment Committee**

A decision has to be taken for the process of constitution of the committees.

Therefore, the matter is placed before the General House for continuation and taking appropriate decision in the matter.

**Secretary,
Municipal Corporation,
Chandigarh.**

AGENDA ITEM NO. 13

Subject: Enhancement of financial powers of the Committee.

The following Committees were assigned financial powers vide a resolution passed by the Municipal Corporation, Chandigarh, in its 128th meeting of the House held on 30.4.2008 at 11.00 a.m. vide Agenda Item No.2 :-

<u>S.No.</u>	<u>Name of the Committee</u>	<u>Financial Power</u>
1.	Water Supply & Sewerage Disposal Committee	Rs. 15.00 lac
2.	Road Committee	Rs. 25.00 lac
3.	House Tax Assessment Committee	No financial power
4.	Electricity Committee	Rs. 15.00 lac
5.	Environment & City Beautification Committee	Rs. 15.00 lac
6.	Sanitation Committee	Rs. 15.00 lac
7.	Day Market & Apni Mandi Committee	No financial power
8.	Fire & Emergency Services Committee	Rs. 15.00 lac
9.	Enforcement Committee	No financial power
10.	Arts, Culture & Sports Committee	Rs. 15.00 lac
11.	Slum, Colonies & Village Development Committee	Rs. 15.00 lac
12.	Women Empowerment Committee	No financial power

Besides these Committees, Finance & Contract Committee has been empowered with financial power of Rs. 35.00 lac.

As the above mentioned financial powers were assigned to the Committees in the year, 2008 i.e. five years ago. Thereafter, the prices of the essential commodities have raised tremendously.

In view of the stiff rise in the prices of essential commodities, the present financial powers requires to be enhanced, therefore, the matter is placed before the House for consideration and appropriate enhancement in the financial powers of the above mentioned Committees.

**Secretary,
Municipal Corporation,
Chandigarh.**

AGENDA ITEM NO. 14

Subject: Providing and laying 40mm thick Bituminous Concrete on V-3 road, Jn.53 to 3BRD Gate, Chandigarh.

Rs.43.18 lac

The V-3 roads of Chandigarh have been transferred to Municipal Corporation from the Chandigarh Administration, Chandigarh. As per status report of transferred V-3 roads, the V-3 road, Jn. 53 to 3 BRD gate was last carpeted in the year March/2008 and is due for recarpetting in the month of February/ March 2013.

A meeting was held under the chairmanship of Home Secretary, U.T. wherein the officers of 3BRD were also present and it was informed that Hon'ble President of India is scheduled to visit 3BRD in the month of March, 2013 for award of colours to this Depot. Besides Hon'ble President of India, this ceremony will also be attended by the Hon'ble Chief Ministers and Governors of the states of Punjab and Haryana as well as other High Level Dignitaries from Civil and Armed Forces. In view of this, it has been desired that this road, which is in poor condition should be carpeted to improve the riding surface and aesthetics.

Accordingly, this rough cost estimate amounting Rs. 43.18 lac has been framed by the Sub Divisional Engineer, Roads Sub Division No. 6, M.C. with the following scope of work.

4. Dismantling of existing kerbs & channels.
5. P/L tack coat.
6. P/L 40mm thick BC.
7. P/L & filling of crack prevention course.
8. P/F PCC kerbs & channels.

The expenditure on this work will be charged to head "4217 – (P) – Improvement of roads / parking places infrastructure facility". The budget allocation, amount of already approved estimates and expenditure under this Head for Roads Division No.1 is as under:

i)	Budget Allocation	:	Rs. 3500.20 lacs
ii)	Total Amount of estimates sanctioned after 1.4.2012	:	Rs. 2782.58 lacs
iii)	Expenditure incurred during current financial year.	:	Rs. 3290.00 lacs

The matter is placed before the General House of the Municipal Corporation, Chandigarh for consideration and approval please.

S.E.(B&R).M.C.

E.E. Roads Divn.1.M.C.

AGENDA ITEM NO. 15

Subject: Providing and laying 40mm thick Bituminous Concrete on V-3 road and 25 mm thick SDBC on both side of cycle tract Jn.52 to 53 between, Sector 31 & 47, Chandigarh.

Rs.54.45 lac

The V-3 roads of Chandigarh have been transferred to Municipal Corporation from the Chandigarh Administration, Chandigarh. As per status report of transferred V-3 roads, the V-3 road between Sector 31 & 47, Jn. 52 to Jn. 53 were last carpeted in the year November/2007 and due for recarpetting in the month of October / November 2012.

A meeting was held under the chairmanship of Home Secretary, U.T. wherein the officers of 3BRD were also present and it was informed that Hon'ble President of India is scheduled to visit 3BRD in the month of March, 2013 for award of colours to this Depot. Besides Hon'ble President of India, this ceremony will also be attended by the Hon'ble Chief Ministers and Governors of the states of Punjab and Haryana as well as other High Level Dignitaries from Civil and Armed Forces. In view of this, it has been desired that this road, which is in poor condition should be carpeted to improve the riding surface and aesthetics.

Accordingly, this rough cost estimate amounting Rs. 54.45 lac has been framed by the Sub Divisional Engineer, Roads Sub Division No. 6, M.C. with the following scope of work.

1. Dismantling of existing kerbs & channels.
2. P/L tack coat.
3. P/L 40mm thick BC.
4. P/L 25mm thick SDBC.
5. P/L & filling of crack prevention course.
6. P/F PCC kerbs & channels.

The expenditure on this work will be charged to head "4217 – (P) – Improvement of roads / parking places infrastructure facility". The budget allocation, amount of already approved estimates and expenditure under this Head for Roads Division No.1 is as under:

i) Budget Allocation	:	Rs. 3500.20 lacs
ii) Total Amount of estimates sanctioned after 1.4.2012	:	Rs. 2782.58 lacs
iii) Expenditure incurred during current financial year.	:	Rs. 3290.00 lacs

The matter is placed before the General House of the Municipal Corporation, Chandigarh for consideration and approval please.

S.E.(B&R).M.C.

E.E. Roads Divn.1.M.C.

AGENDA ITEM NO. 16

Subject: Powers and function of the Primary Education Committee and Primary Health Committee.

The Chandigarh Administration has transferred Primary Education and Primary Health department to Municipal Corporation, Chandigarh. The Powers and Functions of Primary Health and Primary Education Committees were discussed in 177th meeting of General house held on 29.2.2012 vide Agenda Item No.3 and resolution was passed as under:-

“The House considered & resolved that the powers and functions of the Committees be re-examined by the office keeping view the suggestion given by the members”

After thoroughly re-examination of the case from all aspects the Additional Commissioner-I, Municipal Corporation, Chandigarh has proposed the Powers and Functions of Primary Health Committee and Primary Education Committee as under:-

Primary Health Committee

1. To sanction works like repair, maintenance and construction upto 15.00 lacs.
2. To advice regarding facilities like wheel chair, Stretchers, filtered drinking water, barrier-free entrance, Immunization Maternal & Child care, Essential Drugs, Curative services for common ailments and injuries, disposal of wastes, Vector and reservoirs & sitting arrangement in the dispensaries. Organization Community awareness programmes/education.
3. To advise measures for bringing doctor patient ratio as per the norms.
4. Primary Health Committee members alongwith other officers of the Municipal Corporation inspect the dispensaries.

5. To formulate policies regarding modernization of dispensaries making dispensaries environment more health for patients and doctors.

Primary Education committee

1. To sanction works like repair, maintenance and construction upto Rs.15.00 lacs.
2. To Advice regarding: Providing facilities like scholarship, stipend, uniform, text books, lunch box, water bottles, shoes, socks, mid day meal and teaching learning material etc.
3. To advice measures for bringing pupil teacher ratio as per the norms.
4. To inspect the MCC schools.
5. To formulate policies regarding modernization of schools making schools environment more attractive & friendly for Teacher & Students.

The matter is placed before General House for approval and consideration please.

**Secretary,
Municipal Corporation,
Chandigarh**

AGENDA ITEM NO. 17

Subject: Estimate for “Providing and laying of independent Ms pipe line along with pumping machinery and allied works for connecting kumhar colony Sector-25 with water works, Sector-37, Chandigarh.

A committee of 5 members under the Chairmanship of SEMC PH, Circle was constituted vide CMC O/O No 313 dt. 25/9/2012 in pursuance of decision taken by F&CC in its 220th meeting held on 11/7/2012 to study the water distribution system of the city Chandigarh and it was decided that the immediate appropriate action should be taken by the respective Executive Engineer. The estimate if any suggested by the committee shall be brought before House of Corporation not later than January 2013. During the meeting the low pressure areas were identified as Sec--7 (CPWD Colony), Sec- 18, Sec- 20-C & D, Sec- 21 C & D, Sec- 25 (Kumhar Colony) Sec- 29 (CBI Colony) Sec- 34 C&D, Sec- 38-C, Sec- 44 C&D and Sec- 45 C&D.

To improve the water supply in Sector-25 independent dedicated pipe line from Sec-37 of suitable size with dedicated pump set should be provided. It was decided that EEMC PH Division No 3 Chandigarh will study the possibility to connecting of Sec-25 Kumhar colony with water works Sec- 37, Chandigarh and action in this regard will be taken by the EE MC PH Division No 1, Chandigarh. The field data has been provided by the SDE MC PH Sub Division No 12, Chandigarh (under the control of EE MC PH Division No 3, Chandigarh). Accordingly an estimate for work cited subject has been prepared amounting to **Rs 106.68 Lacs** which is being submitted for its approval under the Head 4215 - water supply and sanitation - Laying of Additional pipe lines.

It is proposed to provide 300mm i/d MS water supply line separately for supply the water from water works Sec-37 to Kumhar Colony, Sec-25, Chandigarh. The Provision of independent pumping machinery along with control panel has also been taken in the estimate. The provision of necessary CI/M.S specials has also made in the estimate. Therefore the estimate duly checked for **Rs. 106.68 Lacs** has been

allowed by the competent authority to be placed before the General House of Municipal Corporation for consideration and approval.

Accordingly the agenda is hereby placed before the House of Municipal Corporation. The expenditure will be charged to head: 4215 - Plan water supply and sanitation – Laying of Additional Pipe lines and more funds will be demanded in RBE. However the detail of Budget allocation is as under:

Budget Details:

<i>Major Head/Head of Account</i>	4215 Plan water supply and sanitation – Laying of Additional Pipe lines.
Total Budget Allocation during 2012-13 (MC PH Circle)	Rs. 1350.00 Lacs
Total Budget Allocation during 2012-13 (MC PH Divn-1)	Rs. 310.00 Lacs
Amount of Estimates already sanctioned.	Rs. (34.57 + 33.00 + 46.97+ 115.22) = Rs. 229.74 Lacs
Estimates under process	Rs. 225.98 Lacs
Up to date expenditure	Rs. 171.49 Lacs
Amount of present Estimate	Rs. 106.68 Lacs

SE MC (PH)

EE MC PH-1

AGENDA ITEM NO. 18

Subject: Estimate for providing inlet connection for filling of existing 05 No. UGR's in Sector 45 from existing 24" i/d rising main feeding from water works Sector 52 to 49 Chandigarh.

There is acute shortage of water supply in Sector 45 and at present there is existing 05 no. t/wells and boosters which are not fulfilling the requirement of the area because the discharge of these t/wells in this Sector has gone down. The Canal water supply of this sector is fed from water works Sector 32, Chandigarh.

Keeping in view of shortage of water it was decided in the meeting held on dt. 11.10.12 in the office of S.E. M.C. P.H. Circle for providing proper water supply system, "Independent inlet connections for UGR's of boosting stations in Sector 44 and 45 should be provided from the trunk distribution mains from water works Sec. 52 running along the Vikas Marg. The existing inlet connections from the trunk mains of distribution system should be disconnected". So it is proposed to connect the existing 05 no. UGR's of this Sector from the rising main of 24" i/d feeding from water works 52 to Sector 49, Chandigarh.

As such, an estimate amounting to **Rs. 115.77 Lacs** duly allowed by the competent authority is placed before the **General House of the Municipal Corporation** for its consideration and approval. The expenditure shall be chargeable to the Head:- 4215 W/S & sanitation (plan) providing new T/wells & laying of additional pipe lines

Budget details:-

	Major Head/Head of Account	4215 (P) W/S & sanitation "Laying of add. pipe line & new T/wells"
i)	Budget Demanded/ Allocation as per revised budget approval	Rs.300.00Lacs
ii)	Total amount of estimates approved during 01-4-2012 to till date under this Head of Account.	Rs.321.87 Lacs
iii)	Expdt. incurred during current financial year date	Rs.49.63Lacs
iv)	Balance	(-)Rs.71.50Lacs
v)	Amount of this estimate	Rs.115.77Lacs

AGENDA ITEM NO. 19

Subject: Estimate for providing inlet connection for filling of existing 04 No. UGR's in Sector 44 from existing 24" i/d rising main feeding from water works Sector 52 to 49 Chandigarh.

There is acute shortage of water supply in Sector 44 and at present there is existing 04 no. t/wells and boosters which are not fulfilling the requirement of the area because the discharge of these t/wells in this Sector has gone down. The Canal water supply of this sector is fed from water works Sector 32 and this sector is at tail end.

Keeping in view of shortage of water it was decided in the meeting held on dt. 11.10.12 in the office of S.E. M.C. P.H. Circle for providing proper water supply system, "Independent inlet connections for UGR's of boosting stations in Sector 44 and 45 should be provided from the trunk distribution mains from water works Sec. 52 running along the Vikas Marg. The existing inlet connections from the trunk mains of distribution system should be disconnected". So it is proposed to connect the existing 04 no. UGR's of this Sector from the rising main of 24" i/d feeding from water works 52 to Sector 49, Chandigarh.

As such, an estimate amounting to **Rs. 85.46 Lacs** duly allowed by the competent authority is placed before the **General House of the Municipal Corporation** for its consideration and approval. The expenditure shall be chargeable to the Head:- 4215 W/S & sanitation (plan) providing new T/wells & laying of additional pipe lines

Budget details:-

	Major Head/Head of Account	4215 (P) W/S & sanitation "Laying of add. pipe line & new T/wells"
i)	Budget Demanded/ Allocation as per revised budget approval	Rs.300.00Lacs
ii)	Total amount of estimates approved during 01-4-2012 to till date under this Head of Account.	Rs.321.87 Lacs
iii)	Expdt. incurred during current financial year date	Rs.49.63Lacs
iv)	Balance	(-)Rs.71.50Lacs
v)	Amount of this estimate	Rs.85.46Lacs

AGENDA ITEM NO. 20

Subject: Providing and laying 25 mm thick SDBC on V-6 road in Phase-I, II and III, Bapu Dham Colony, Sector 26, Chandigarh.

Rs.35.69 lac

The V-6 roads of Phase-I, II and III, Bapu Dham Colony, Sector 26, Chandigarh were lastly recarpeted in the year of 2007 and as per policy of Municipal Corporation, the recarpeting is to be done after 5 years, which was due for recarpeting during this year. The site was inspected by the Executive Engineer, Roads Division No.2 alongwith Sub Divisional Engineer, Roads Division No.4, M.C and it has been observed that lot of cracks and pot holes have been developed on the road surface, causing inconvenience to the public. Accordingly a rough cost estimate amounting to Rs.35.69 lacs has been prepared for arranging administrative approval and allotment of funds. The scope of the work entered in the estimate does not include in any earlier approved estimate. The estimate includes the following scope of works.

1. Dismantling of existing kerb and channel
2. P/F new kerbs and channels
3. Providing and applying tack coat.
4. Providing and laying 25mm thick SDBC.

The expenditure on this work shall be charged under Head “4217 (P) Improvement of Roads & parking and infrastructure facilities”. The budget allocation cost of already approved estimate and expenditure incurred under this head is as under:

1. Budget allocation for the year 2012-13	Rs.2100 lacs
2. Total amount of estimate sanctioned after 1.04.12	Rs.868.10 lacs
4. The expenditure incurred during current financial year	Rs.891.86 Lacs

The Agenda is placed before the General House of M.C for its consideration and decision please.

S.E. (B&R) M.C.

E.E.R-III, M.C